



於內地領取香港特別行政區簽證身份書付款表格  
Fee Payment Form for HKSAR Document of Identity for Visa Purposes to be collected in Mainland

1. 申請書資料 Particulars of application

供駐內地辦事處聯絡申請人領取簽證身份書 For Mainland Offices to contact the applicant to collect HKSAR Document of Identity for Visa Purposes

姓名 \_\_\_\_\_ 香港居民身份證號碼 \_\_\_\_\_  
Name: \_\_\_\_\_ HK identity card number: \_\_\_\_\_  
當地聯絡電話 \_\_\_\_\_ 電郵 \_\_\_\_\_  
Local contact no.: \_\_\_\_\_ Email: \_\_\_\_\_  
當地聯絡地址 \_\_\_\_\_  
Local correspondence address: \_\_\_\_\_

2. 請選擇領取簽證身份書的領證辦事處 Please select the collection office for collection of Document of Identity for Visa Purposes

領證辦事處：  
Collection Office:

<input type="checkbox"/> 駐北京辦事處 Beijing Office	<input type="checkbox"/> 駐成都經濟貿易辦事處 Hong Kong Economic and Trade Office in Chengdu
<input type="checkbox"/> 駐粵經濟貿易辦事處 Hong Kong Economic and Trade Office in Guangdong	<input type="checkbox"/> 駐武漢經濟貿易辦事處 Hong Kong Economic and Trade Office in Wuhan
<input type="checkbox"/> 駐上海經濟貿易辦事處 Hong Kong Economic and Trade Office in Shanghai	

注意: Note:

如欲查閱駐內地辦事處的地址及聯絡資料，請參考網站 [www.cmab.gov.hk](http://www.cmab.gov.hk)。

For addresses and contact details of the Mainland Offices, please refer to the website: [www.cmab.gov.hk](http://www.cmab.gov.hk).

3. 遞送簽證身份書方式及費用 HKSAR Document of Identity for Visa Purposes delivery means and delivery charge

遞送費用需連同簽證身份書費用一併遞交，收費詳情請參閱收費通告(ID912)及本處網站費用表。

<https://www.immd.gov.hk/hkt/services/fee-tables/index.html#19>

Delivery charge has to be paid together with the fee for Document of Identity for Visa Purposes. Please see the up-to-date fees in the Fees Notice (ID912) and fee tables in official website. <https://www.immd.gov.hk/eng/services/fee-tables/index.html>

(i) 所選擇的遞送方式 Delivery means selected

- 以雙掛號空郵遞送  
Delivery by double registered airmail  
或 or  
 特快遞送 (送遞時間較快及收費較貴)  
Delivery by express despatch service  
(Faster delivery and more expensive)

(ii) 費用 Payment

- (1) 簽證身份書費用  
Fee for HKSAR Document  
of Identity for Visa Purposes \$ \_\_\_\_\_
- (2) 遞送簽證身份書費用  
Delivery charge \$ \_\_\_\_\_

總金額  
Total Amount \$ \_\_\_\_\_

4. 付款方法 Payment method

請使用香港特別行政區貨幣或美元付款。 Payment should be made in HKSAR currency or US dollar.

- 現附上劃線支票／銀行匯票，號碼 \_\_\_\_\_ (抬頭「香港特別行政區政府」)

The crossed cheque/bank draft, No. \_\_\_\_\_ is attached (Payable to "The Government of the Hong Kong Special Administrative Region")

若該支票或銀行匯票不是指明由香港特別行政區的銀行付款或不是以香港特別行政區貨幣開出，請將銀行手續費一百港元[或美元十三元]包括在內

If the cheque or bank draft is not drawn on a bank in HKSAR or not in HKSAR currency, please also include a bank handling charge of HK\$100 (or US\$13)

- 香港諮詢人付款  
Paid by Referee in Hong Kong

香港諮詢人姓名 Name of referee: \_\_\_\_\_

地址 Address: \_\_\_\_\_

聯絡電話 Contact telephone no: \_\_\_\_\_

## **注意事項:**

1. 如申請人選擇駐內地辦事處時填寫的資料不正確，申請將會退回申請人。
2. 申請人在領證時須出示現時持有的簽證身份書正本，以便核實。

## **收集資料的目的**

申請書內所提供的個人資料，會供入境事務處作下列一項或多項用途：

- (一) 辦理你的申請；
- (二) 在有關人士向入境事務處提出申請並提名你為保證人或諮詢人時，將你的資料供作核對用途；
- (三) 供作統計及研究用途，但所得的統計數字或研究成果，不會以能辨識各有關資料當事人或其任何人的身份的形式提供；以及
- (四) 供作法例規定、授權或准許的其他合法用途。

就有關申請提供個人資料純屬自願。若你未能提供足夠資料，入境事務處可能無法辦理你的申請。

## **資料轉交的類別**

為了上述目的，你在本申請書內所提供的個人資料，或會向其他政府決策局和部門及其他機構披露。

## **查閱個人資料**

根據《個人資料(私隱)條例》(第 486 章) 第 18 及 22 條，以及附表 1 第 6 項原則，你有權要求查閱及改正個人資料。你的查閱權利包括在繳交有關費用後，索取你在本申請書內所填報的個人資料的副本。

如對本申請書所收集的個人資料有任何查詢，包括查閱及改正有關資料，可向下列人員提出：

香港灣仔告士打道 7 號入境事務大樓 4 樓  
總入境事務主任(旅行證件及國籍)申請  
電話：2829 3083

## **Points to Note:**

1. If the applicant fills in incorrect information in selecting Mainland Offices, the application will be returned to the applicant.
2. The original HKSAR Document of Identity for Visa Purposes should be produced for verification upon collection of new Document of Identity for Visa Purposes.

## **Purpose of Collection**

The personal data provided in the application form will be used by the Immigration Department for one or more of the following purposes:

- (a) to process your application;
- (b) to process other's application for immigration facilities in which you are named as a sponsor or referee;
- (c) for statistical and research purposes on the condition that the resulting statistics or results of the research will not be made available in a form which will identify the data subjects or any of them; and
- (d) for any other legitimate purposes as may be required, authorised or permitted by law.

The provision of personal data in the process of your application is voluntary. If you do not provide sufficient information, Immigration Department may not be able to process your application.

## **Classes of Transferees**

The personal data provided in this form may be disclosed to government bureaux, departments and other organizations for the purposes mentioned above.

## **Access to Personal Data**

According to sections 18 and 22 and Principle 6 of Schedule 1 of the Personal Data (Privacy) Ordinance (Chapter 486), you have the right to request access to and correction of your personal data. Your right of access includes the right to obtain a copy of your personal data provided in this application form subject to payment of a fee.

Enquiries concerning the personal data collected by means of this application form, including making of access and corrections, should be addressed to:

Chief Immigration Officer  
(Travel Documents and Nationality) Application  
4/F, Immigration Tower, 7 Gloucester Road,  
Wan Chai, Hong Kong  
Tel: 2829 3083